



## Decision-Maker

### Determination Regarding Responsibility Checklist

**Identification of the Allegations**

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**Description of Procedural Steps Taken**

- Notifications to the Parties
  - Interviews with Parties and Witnesses
  - Site Visits
  - Methods Used to Gather Other Evidence
  - Hearings Held
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**Findings of Fact Supporting Determination**

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**Conclusions Regarding the Application of the Code of Conduct to the Facts**

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**Result of Each Allegation Including Rationale**

- Determination Regarding Responsibility
  - Disciplinary Sanctions
  - Whether Remedies Designed to Restore or Preserve Equal Access to Education Program or Activity Provided to the Complainant
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**Procedures and Permissible Bases for Appeal**